



བདག་སྐྱོང་ཡིག་ཚང་།
ཀྲུལ་ཡོངས་ཚུ་དབྱུང་དང་གནམ་གཤིས་རིག་པའི་རྩེ་བ།
SECRETARIAT OFFICE
National Center for Hydrology & Meteorology
Thimphu: Bhutan



16 April 2018

WCSD/NCHM/AFD-02/2017-18/ 55

Air Ticket Quotation

Sealed bids are hereby invited from the reputed agencies registered in Bhutan for booking and issuance of air ticket for the Paro-Singapore-Paro sector of following officials as per the itinerary and terms & conditions as specified below;

1. Mr. Tayba Buddha Tamang, Executive Engineer, NCHM
2. Mr. Tshencho Dorji, Dy. Executive Engineer, NCHM

Date of Travel	From To	No of Pax (a)	Class	Rate (b)	Amount (a x b)	Remarks
25 April 2018	Paro to Singapore	2	Economy			
10 May 2018	Singapore to Paro					

Terms and Conditions:

1. All bids must be submitted in a sealed envelope marked "Air Ticket Quotation" and addressed to the Human Resource Officer, NCHM, Thimphu latest by **19 April 2018 before 12:00 noon** and will be opened at 2:00 PM on the same day at the Mini conference Hall, NCHM.
2. If the flight or seat is not available on the above days, you can quote earlier for the earlier date and later for the later date. The traveler is expected to arrive Singapore on and before 25 April and return from Singapore on and after 9 May 2018.
3. The purchaser reserves the right to reject a bid or all the bids if it is found non-feasible or if we lack the capacity to bear the cost resulting from your early or late quoted dates.
4. Please submit the quotation for the full fare and the the rate should be quoted as per the sector given above and will be selected for the most economical and direct route. If direct routes are not available for the mentioned dates then bidder are required to provide the most economical alternative route, mentioning the non-availability of direct route.
5. Evaluation will be done for package wise based on the most economical route and lowest evaluated bidder.
6. Airline and seats must be confirmed while submitting the bids and submit confirmed itineraries details.
7. The validation of fares and availability of seats should be as per the details mentioned above.
8. The quoted rate should be inclusive of all applicable taxes and duties. If there is discrepancy between amounts in figures and in words, the amount in words will govern.
9. The successful bidder should submit the copy of air ticket along with their invoices for payment.



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10. Unconditional bids like an increase of fares or changes of airline at the time of travel are not accepted.
11. Tender document should contain a copy of valid trade license issued by MoEA.
12. In case the lowest evaluated bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue ticket(s) as the differential amount of fare shall be borne by the lowest evaluated bidder.
13. The purchaser reserves the right to reject the bids(s) if it is found not responsive to our terms and conditions, and the decision of the tender committee will be final and binding.

For any queries, please contact +97517666639.

Thanking you.

Human Resource Officer
National Center for Hydrology and Meteorology
Thimphu : Bhutan

Cc:

- Chief, WCSD, NCHM for kind information
- Project Manager, SPCR, for information
- Office Copy